David Burrell

CS-250 Software Programming Life Cycle

Southern New Hampshire University

Assignment: Scrum Events

One of the most important parts of any sprint is the daily scrum meetings. It is essential that the development team have open communication to ensure everyone is on the same page and working towards the same goal. A daily meeting helps to keep the team informed and on track to building a successful project. Key questions that can be used to frame a daily scrum meeting are:

1. What did I do yesterday to help meet the sprint goal?
2. What will I do today to help meet the sprint goal?
3. What impedes us from meeting the sprint goal?

The daily scrum meetings are facilitated by the scrum master by making sure the team is kept on track and answers those three questions. If the development team starts to get off topic the scrum master will write down any side bar topics that can be discussed after the meeting. The scrum master also makes sure the daily scrum meeting does not exceed the allotted time box to ensure the team has a productive and effective meeting. The scrum master is only responsible for facilitating the meeting, the development team is responsible for conducting the actual meeting. This fosters open communication and collaboration among the team members.

The scrum master was effective at keeping the development team on task and writing down any side bar topics to be discussed after the meeting. The scrum master also provide a great example of what was expected of the development team members by answering those key questions herself. Having zero experience with scrum meetings myself, it is difficult to say where she could have improved.